



NATIONAL INSTITUTE OF TECHNOLOGY

SILCHAR – 788 010 (ASSAM)

Tel. No. Director: (03842) 224879

Fax: (03842) 224797

No. NITS/PS-449/GYM/Annual Magazine/17

Date: 03/04/2017

NOTICE INVITING QUOTATION

Sub. : Printing of Annual Magazine.

Sealed quotations are invited from the reputed Printer/Supplier for printing and supply of Annual Magazine 2017 at NIT Silchar with the following specifications & terms and condition mentioned below :-

Details of Item and Work

Sl. No.	Description of Work	Qty.	Rate per book	Amount in total
1.	Total No. of pages= 120 (including cover and back page)	2500 number of magazines to be printed		
2.	Size of paper = Standard A4 Size			
3.	All pages GLOSSY paper			
4.	40 pages multi colored			
5.	80 pages black and white			
6.	Paper thickness = 130 GSM			
7.	Book binding			
8.	Composing and setting			
			VAT/CST	
			Any Other Charges(if any)	
			Grand Total	

Terms & Conditions:

1. F.O.R. NIT, Silchar.
2. Name of Consignee: Director, NIT, Silchar.
3. The bidder should be reputed firm /Printer having registration certificates, Viz. VAT registration, TIN number, PAN Card etc. The photocopies of all the above documents should be attached with the quotation.
4. The validity of quotation shall be 120 days.
5. The VAT /CST should be mentioned separately.
6. The Bidder should be deposited an EMD@2% of the total bid value in the form of DD in favor of "The Director, NIT, Silchar". No Interest shall be paid on EMD at the time of return.
7. The supplier firm should submit specimen copy of work at the time of submission of tender.
8. Sample copy and soft copy of matter may be sent /provided to the selected bidder.

9. Delivery Schedule and Penalty for Delay: Delivery of ordered items should be made within the stipulated time (as per Purchase Order). Penalty at the rate of 0.5% or part thereof of the order value per week, subject to a maximum of 2.5% will be imposed for delayed delivery.
10. The quotation shall be in sealed envelope super scribing "Quotation for Printing of Annual Magazine 2017" address to the "Director NIT Silchar" and shall be submitted in the Purchase Section : NIT Silchar on or before 03/05/2017 up-to 03.00PM and quotation shall be opened on the same day at 03.30PM. In the Office of the Dean SW, NIT Silchar.
11. Payment: 100% after delivery and acceptance of the ordered items in good condition at NIT Silchar.
12. All legal disputes shall be under the jurisdiction of the Silchar courts of Cachar District in the state of Assam.
13. Errors & omission exempted.



Registrar,
NIT Silchar-788 010