


SCHEDULE OF MENTOR'S FIRST VISIT

TEQIP-III, NIT Silchar

(08th – 10th Nov 2018)

Date	Particulars	Time	Venue
Day 1 08-11-2018 Thursday	Meeting with TEQIP-III Team.	10:00 AM – 11:30 AM	TEQIP office
	Meeting with Director along with TEQIP Team	11:30 AM – 12:30 AM	Director Chamber
	Meeting with HODs, Section Heads, Librarian, Deans, TEQIP Team and Registrar.	2:00 PM – 4:00 PM	Conference Hall
Day 2 09-11-2018 Friday	Interaction with Faculty Members.	10:00 AM – 11:00 AM	Guest House Auditorium
	Interaction with PG, PhD students	11.00 AM - 12.00 NOON	Guest House Auditorium
	Interaction with Non – Teaching Staffs.	02.00 PM - 03:00 PM	Guest House Auditorium
	Interaction with UG students	03:00 PM – 04:00 PM	Guest House Auditorium
	Visit to depts./sections	4:00 PM – 5:00 PM	Depts./sections
Day 3 10-11-2018 Saturday	Exit Meeting with Director and TEQIP Team	10:00 AM – 11:00 AM	Director Chamber


6/11/18

Copy to:

- 1) PA to Director for information.
- 2) Prof. Rajat Gupta Mentor, TEQIP-III NIT Silchar.
- 2) All HoDs with request to ensure presence of faculty members as per schedule for interaction.
- 3) All Deans. Dean (S/W) is requested to ensure presence of students for interaction as per schedule.
- 4) All Section Heads with request to ensure presence of non-teaching staffs for interaction as per schedule.
- 5) Registrar for information and N/A
- 6) All Notice Board.
- 7) Institute Website for uploading under TEQIP-III link.
- 8) Guest House In charge with a request to make the Guest House auditorium available.