

**NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR-788010**

No. NITS/PS-622/AMC of UPS/18-19

Date: 08/10/2018



# **NOTICE INVITING TENDER**

**FOR PROVIDING AMC OF UPS AT NIT SILCHAR**

LAST DATE & TIME OF SUBMISSION : 26/11/2018 up-to 01.00PM

DATE & TIME OF OPENING : 26/11/2018 at 03.30PM



**NATIONAL INSTITUTE OF TECHNOLOGY  
SILCHAR - 788 010**

Tel.No. Director: (03842) 224879

Fax: (03842) 224797

**NOTICE INVITING TENDER**

Sealed tenders are invited from reputed firms/ vendors/ service providers/ contactors/ companies/ supplier (hereinafter referred as firm) for the Annual Maintenance Contract (hereinafter referred as AMC) for UPS of National Institute of Technology, Silchar-788010 (hereinafter referred as customer) as listed in Annexure-A with the following general terms & conditions along with Earnest Money Deposit (EMD)@2% of the total bid value in the form of Demand Draft in favour of "The Director, NIT Silchar". Payable at NIT silchar. No Interest shall be paid on EMD at the time of return.

Detail List of items is given in (Annexure – A).

Tender documents can be obtained from Purchase Section, NIT Silchar or may be downloaded from our website [www.nits.ac.in](http://www.nits.ac.in) or <http://eprocure.gov.in> .The cost of tender document is Rs.1,000.00 (non-refundable) to be submitted in the form of DD in favour of The Director, NIT Silchar. Payable at NIT Silchar. The last date for submission of Tender document will be 26/11/2018 up-to 01.00 PM and tender will be opened on the same date at 03.30 PM in the Purchase Section, NIT SILCHAR

The offers without Cost of Tender & Earnest Money Deposit (EMD) shall be out rightly be rejected.

Director, NIT Silchar reserves the right to extend the date, or cancel the tender, accept or reject any/all quotations or not to purchase all or any of the items/services.

Quotations are to be sent/submitted in sealed covers addressed to:-

The Purchase Officer  
National Institute of Technology, Silchar  
788 010 (Assam)

**REGISTRAR, NIT SILCHAR**

**(1) Eligibility criteria:**

- a) The firm should have at least 3(three) years' experience in providing AMC Service. Testimonial should be enclosed as proof along with quotation.
- b) The firm should have three similar contracts with any Govt./Semi Govt. organization/ universities/ institution/ PSC etc.

**(2) Testimonials & records to be furnished:**

The firm should enclose the following records in support of their bonafide:

- a) Copy of AMC order not less than three (3) of Govt/Semi Govt/PSU/University/Institution etc.
- b) Copy of certificate of registration/incorporation of the firm.
- c) Copy of Income Tax registration certificate, PAN, GST, Service Tax etc.

In the absence of any of the aforesaid documents, acceptance of the quotations solely lies with the discretion of Director, NIT Silchar.

**(3) Terms & condition:**

- a) The Annual maintenance contract includes preventive as well as corrective maintenance.
- b) The firm shall depute well qualified & experience service engineer(s) for attending maintenance related complaints.

c) **Scope:**

- 1. Maintenance service shall consist of preventive and corrective maintenance of the UPS(s). In case of any breakdown, all efforts shall be made by the firm of rectify and make the UPS(s) operational at the earliest. Breakdown Maintenance will be carried out in the event of malfunction, which prevent the operation of the system and it includes faultfinding, repair/replacement of defective parts and functional checking. The system shall be set right by the firm within 2(two) working days barring holidays, bandh, road blockade etc. from date of complaint received by the Firm for complete breakdown. However, in the event of inability to repair or restore the system in working condition due to non-availability of spares and other reason, the firm shall replace the defective parts with an equivalent capacity of parts, as and when required.
- d) The replacement of defective parts with good quality & OEM branded parts will be done by the firm as per the mutually agreed terms. Used / repaired parts of any other brand from any other source are not acceptable. AMC shall cover each & every parts of item & replacement of any parts necessary for keeping the UPS(s) active & free from any defects/ disturbances, any unscheduled call for corrective and/or preventive maintenance service.
- e) Firm will supply all the new release / new version / updates of parts free of cost.
- f) In case, item is of proprietary nature, firm should enclose certificate & other documents as a proof in this context.

**(4) Validity:**

- a. The contract will be initially for 1(one) year from the date of award and may be renewed for further 1(one) year with the consent of both parties and based on satisfactory services provided by the firm.
- b. This Agreement may also be terminated by at any time if the firm fails to rectify major pending complaints no compensation in this regard will be entertained.

**(5) Payment terms:**

The AMC Charges shall be payable to the service provider in two instalment i.e. Half yearly (six months) payment at the end of each instalment of AMC period after deducting penalties, if any, Half yearly advance payment may be made against Bank Guarantee on equal value at six months payment. TDS, Service tax and any other applicable taxes as per prevailing rates will be deducted before making the payment.

- (6) **Agreement:**  
The selected firm shall have to sign an agreement in two sets on non-judicial stamp papers of Rs.100.00 (One hundred) each only containing details of terms & conditions after issue of P.O. to begin AMC. One set will be retained by the customer and other set is to be retained by the firm.
- (7) **Penalty for Failure:**  
a) The firm will ensure 90% uptime in respect of service. The uptime will be completed on calendar month basis in a non-cumulative manner.  
b) The down time penalty charges if not rectified within 2days – Rs. 100/- per day penalty shall be imposed & deducted from their bill.
- (8) **Earnest Money Deposit (E.M.D.):**  
E.M.D. @2% of the total bid value in the form of demand draft in favor of “Director, National Institute of Technology Silchar-788010”, payable at Silchar must be deposited along with the quotation without which the quotation will not be honoured and liable to be rejected. The E.M.D will be refunded to unsuccessful bidders within a month of finalization of quotation.
- (9) **Performance Security Deposit:**  
The successful firm have to deposit performance security equivalent to 10% of total contract value in the form of Bank Draft/F.D.R./Bank Guarantee at the time of signing the AMC agreement. The validity of performance security deposit will be for 13 months from the date of operation of AMC and the EMD shall be released after receipt of performance security.
- (10) Quotation shall be in sealed envelope super scribes “**Quotation for AMC of UPS at NIT Silchar**” vide **Tender No.....dtd. ....due date .....**
- (11) The rate shall be quoted both in figure & words and all taxes shall be mentioned separately. Educational Discount if any shall be mentioned.
- (12) The Director, NIT Silchar reserves the right to accept or cancel any or all quotation without assigning any reason thereof.

  
Registrar  
NIT Silchar

**BIDDERS DETAILS**

Name of the Contractor /Party/ Firm	:	<input type="text"/>
Name of Authorized Representative	:	<input type="text"/>
Phone Nos.	:	<input type="text"/>
Mobile Nos.	:	<input type="text"/>
Fax No.	:	<input type="text"/>
E-Mail Address	:	<input type="text"/>
Web Site Address ( If Any)	:	<input type="text"/>

(Signature & seal of the contractor)

Place:

Date:

## CHECK-LIST (TECHNICAL BID)

### SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

Sl. No.	Description of Requirement	Yes / No / NA	Page No.
1.	Tender Cost Rs. 1,000/- in the form of Demand Draft in favour of "Director, NIT Silchar" in a separate envelope		
2.	EMD@2% of the total bid value in the form of Demand Draft in favour of "Director, NIT Silchar" in a separate envelope		
3.	Copy of the PAN card.		
4.	Copy of VAT/GST registration certificate		
5.	Copies of previous work order of similar work with completion certificate		
6.	Bidder's details		
7.	NSIC/SSI Certificate where applicable		
8.	All the pages of tender document have been signed		
9.	Sealed envelope of price bid submitted.		
10.	Complete copy of Techno Commercial Bid / Price Bid. Annexure-A		

(Signature & seal of the contractor)

Place:

Date:

## TECHNO-COMMERCIAL BID

<b>NAME OF THE WORK</b>		: Providing AMC Service of UPS at NIT Silchar			
<b>TENDER NO.</b>		: NITS/PS-622/AMC of UPS/18-19, dtd. __.__.2018, LOS : __.__.2019			
Sl. No.	Dept./Section	Location	UPS Sl. No.	Make	AMC Price Per Unit
1					
2					
3					
4					
5					
<b>SUB TOTAL AMOUNT</b>					
<b>TAX (if any)</b>					
<b>Other Charges (if any)</b>					
<b>Grand Total Amount</b>					
<b>(AMOUNT IN WORDS)</b>					

I/ we have gone through all the Special & General Conditions and the contractor's obligations enclosed with this tender document and agree to abide by these.

**Note:** In case of discrepancy in rates between figure & words the higher will be taken for evaluation of bid and lower value will be taken for award of work.

(Signature & seal of the contractor)

Place:

Date:

ANNEXURE-A  
(Detailed List of Items)

SL. No.	Department/ Section	Location	UPS Sl. No.	Make	Amount in Rs.
20KVA ON-LINE UPS LOCATION					
1	C S E	Sarver Room	DS-C11-004	Uniline	-
10KVA ON-LINE UPS LOCATION					
2	Mechanical	Computational Lab.	KL-F4-088	Uniline	-
3	Management & Study	Data Structure Lab.	II032504272	Numeric	-
4	Electrical Engg.	Power Systems LAB	DS-F8-047	Orion	-
5	C S E	ICP Lab.	II031802932	Numeric	-
6	Physics	XRD Room	OM-12HHD-683	Numeric	-
7	Central Library	Central Library	II030300359	Numeric	-
7.5 KVA ON-LINE UPS LOCATION					
8	C.C.C Dept.	Old Sarver Room (Under ECE)	ULP-7B-07A	Uniline	-
9	C.C.C Dept.	Old Sarver Room (Under ECE)	ULP-7B-07	Uniline	-
05 KVA ON-LINE UPS LOCATION					
10	Mathematics	Computational Fluid Dynamics Lab	OM12-GED-643	Orion	-
11	Registrar	Account Section	OM12-GED-641	Orion	-
12	Hostal-8	Hostel A/C Room	OM12-FED-528	Orion	-
13	Kendriya Vidyalaya, NIT	Computer Lab	OM12-FED-524	Orion	-
14	Kendriya Vidyalaya, NIT	Faculty Room	OM12-GED-640	Orion	-
15	C.C.C Dept.	Old Sarver Room	2K-10D-10	Orion	-
16	C.C.C Dept.	Old Sarver Room	2K-10D-11	Orion	-
17	Mechanical	IC Engineering LAB	DS-F11-067	Orion	-
18	Mechanical	Adv. Manufacturing Lab	DS-K8-139	Orion	-
19	Electrical Engg.	Electrical Engg. Office	I030400527	Numeric	-
20	HSS	Humanities LAB	UL-L5-160	Uniline	-
21	Training & Placement	Training & Placement Office	UL-L5-158	Uniline	-
22	Academic	Academic Branch	KL-I5-294	Uniline	-
23	Electrical Engg.	Computation Lab	I031902977	Numeric	-
24	Electrical Engg.	Computation Lab	I033406689	Numeric	-
25	Electrical Engg.	Outside of Computation Lab	UL-K6-071	Uniline	-
26	Electrical Engg.	Outside of Computation Lab	UL-K6-073	Uniline	-
27	Registrar	PA to Director	I031400526	Numeric	-
28	Mathematics	Office of Maths. Deptt.	KL-E5-175	Uniline	-
29	Management Study	Computer Lab-1	I030400525	Numeric	-
30	Management Study	Operating Systems Room	2K20-4020	Uniline	-
31	Central Library	Central Library	I00400524	Numeric	-
32	Civil	Additional Computation Lab	2K-20-9069	Uniline	-
33	Civil	Additional Computation Lab	KL-G5-344	Uniline	-
34	Civil	Additional Computation Lab	KL-G5-343	Uniline	-
35	Civil	Solid Mechanics Lab	I031902976	Numeric	-
36	Civil	GIS Lab	I031902980	Numeric	-
37	Chemistry	Instrument Lab	KL-I5-303	Uniline	-
38	Chemistry	Instrument Lab	KL-I5-159	Uniline	-
39	Physics	X.R.D Room	ULP-7J-13	Uniline	-
02 KVA ON-LINE UPS LOCATION					



40	Mechanical	CNC Lab	DS-B9-140	Orion	-
41	Dean	Dean SW	DS11-L-229	Orion	-
42	Mechanical	Computation Lab-1	I030400513	Numeric	-
43	Electrical Engg.	Process Control LAB	DS-J8-112/J-21	Orion/Delta	-
44	Electrical Engg.	Power Electronics Lab	D-F8-048	Orion	-
45	Establishment section	Establishment section Office	I030400519	Numeric	-
46	Registrar	Assoc. Dean (Academic)	I030400515	Numeric	-
47	Chemistry	Chemistry Net Switch	-----	Albit	-
48	Conference Hall	Conference Hall	DS-F8-048	Orion	-
49	Management Study	Management Study Office	2K10-5017	Uniline	-
50	Estate Section	Estate Section	2LAM0806241990108 04	Orion	-
51	Physics	Computer Lab	34034411	Numeric	-
52	Civil	Advance Computation Lab.	I030400512	Numeric	-
53	Civil	G.I.S Lab.	I030400520	Numeric	-
54	EPABX Room, EE	EPABX Room (Under Estate Section)	I032905317	Numeric	-
01 KVA ON-LINE UPS LOCATION					
55	Purchase Section	Purchase Section Office	BP12100004	Orion	-
56	Civil	Dr. T. Rahman (Chamber)	III024100955	Numeric	-
57	Mechanical	Dr. R. Gupta (Chamber)	-----	Numeric	-
58	Mechanical	Dr. K.M.Pandey (Chamber)	KL-74-089	Uniline	-
625VA L/I, OFF/L UPS LOCATION					
59	Civil	Dr. A. K. Dey (Chamber)	TII250092004	Numeric	-
60	Civil	Dr. S. Choudhury (Chamber)	BP03110161	Umax	-
61	Civil	Dr. P. Rajbongshi (Chamber)	F1011161771027089 68	Frontech	-
62	Civil	Dr. D. Chakrabarty (Chamber)	T445062004	Numeric	-
63	Civil	Dr. D. Chakrabarty (Chamber)	T445062003	Numeric	-
64	Library	Library	-----	Numeric	-
500VA L/I, OFF/L UPS LOCATION					
65	Civil	E. N. V Lab	BB0626021963	APC	-
66	Civil	Dr. U. Kumar (Chamber)	2006135	Numeric	-
30 KVA ON-LINE UPS LOCATION					
67	Mechanical	Computational Laboratory-3	AS13CLF-1023	Orion	-
15 KVA ON-LINE UPS LOCATION					
68	Physics	Microscience&Nenophysics Laboratory	AS13EIF-946	Orion	-
10 KVA ON-LINE UPS LOCATION					
69	Electrical Engg.	Control Systems Laboratory	UL- P13A-338	Uniline	-
70	Electrical Engg.	Control Systems Laboratory	UL- P13A-339	Uniline	-
71	Electrical Engg.	Control Systems Laboratory	UL- P13A-340	Uniline	-
72	Electrical Engg.	Power Electronics & Drivers Laboratory	13 J-1286	Orion	-
73	HSS	Computer LAB	13 H-1227	Orion	-
74	Civil	Faculty Room	580B13E00221	BP	-
05 KVA ON-LINE UPS LOCATION					
75	Mechanical	Office Room	13 G-1149	Orion	-
76	Mechanical	Faculty Room (Ground floor)	13 G-1153	Orion	-
77	Mechanical	Faculty Room (1 <sup>st</sup> floor)	13 G-1155	Orion	-
78	E&I Engg.	LAB	OM12 LED 884	Orion	-
79	E&I Engg.	Office Room	OM12 LED 868	Orion	-
80	Hostel No.8	Net Switch (Block A)	OM12 LED 880	Orion	-
81	Hostel No.8	Net Switch (Block B)	OM12 KED 868	Orion	-

82	Establishment Section	Establishment Section	OM12 LED 883	Orion	-
83	Despatch & RTI Cell	Dispatch & RTI Cell	OM12 LED 879	Orion	-
84	Chemistry	PG LAB	13 K-1311	Orion	-
02 KVA ON-LINE UPS LOCATION					
85	C.C.C Dept.	Girls Hostel-1	B21211005946	APC	-
86	C.C.C Dept.	Girls Hostel-2	B21223002199	APC	-
87	C.C.C Dept.	Girls Hostel-2	B21220000242	APC	-
88	C.C.C Dept.	Boys Hostel-1	BQ1121001015	APC	-
89	C.C.C Dept.	Boys Hostel-2	JQ1053004922	APC	-
90	C.C.C Dept.	Boys Hostel-3	BQ1303000859	APC	-
91	C.C.C Dept.	Boys Hostel-4	B21223004858	APC	-
92	C.C.C Dept.	Boys Hostel-5	B21223004901	APC	-
93	RPC CELL	Conference Hall	13-I-1214	Orion	-
94	C.C.C Dept.	Boys Hostel-7	OM13 CBA-1036	Orion	-
95	C.C.C Dept.	Boys Hostel-7	OM13 CBA-1028	Orion	-
96	C.C.C Dept.	Boys Hostel-7	OM13 CBA-1026	Orion	-
97	C.C.C Dept.	New 300 PG Hostel.	13 L 1349	Orion	-
98	C.C.C Dept.	A. P. J. Abdul Kalam Block A&B	13 L 1347	Orion	-
99	C.C.C Dept.	Faculty Quarter	13 L 1348	Orion	-
100	C.C.C Dept.	Physics Dept.	13 L 1345	Orion	-
01 KVA ON-LINE UPS LOCATION					
101	C.C.C Dept.	Boys Hostel-7	OM13 CAA-1041	Orion	-
102	C.C.C Dept.	Boys Hostel-5	2K0F1673 (01-KVA)	APC	-
103	C.C.C Dept.	Boys Hostel-6	OM13 CAA-1042	Orion	-
104	C.C.C Dept.	Boys Hostel-6 (UPS available)	OM13 CAA-1043	Orion	-
105	C.C.C Dept.	Boys Hostel-6 (UPS available)	OM13 CAA-969	Orion	-
106	C.C.C Dept.	Boys Hostel-6 (UPS available)	OM13 CAA-970	Orion	-
107	C.C.C Dept.	Assoc. Dean Academic	13 L 1376	Orion	-
108	C.C.C Dept.	Boys Hostel No.4	13 L 1371	Orion	-
109	C.C.C Dept.	Boys Hostel No.4 (UPS available)	13 L 1372	Orion	-
110	C.C.C Dept.	Boys Hostel No.4 (UPS available)	13 L 1377	Orion	-
111	C.C.C Dept.	Asso. Prof Qtr.	13 L 1364	Orion	-
112	C.C.C Dept.	Central Library	13 L 1357	Orion	-
113	C.C.C Dept.	CVR PG Hostel Block A	13 L 1369	Orion	-
114	C.C.C Dept.	NLP Quarter	13 L 1361	Orion	-
115	C.C.C Dept.	Director Residence	13 L 1375	Orion	-
116	C.C.C Dept.	Girls Hostel 1	13 L 1362	Orion	-
117	C.C.C Dept.	New PG Hostel	13 L 1359	Orion	-
118	C.C.C Dept.	B. Hazarika	13 L 1358	Orion	-
119	C.C.C Dept.	CVR PG Hostel Block B	13 L 1363	Orion	-
120	C.C.C Dept.	ME Dept. Office 1 <sup>st</sup> floor	13 L 1355	Orion	-
121	C.C.C Dept.	ME Dept. (New Building) ME2001 FM LAB	13 L 1356	Orion	-
122	C.C.C Dept.	ME Dept. (New Building) ME2004	13 L 1366	Orion	-
123	C.C.C Dept.	ME Dept.(New Building) ME2104 I&R LAB	13 L 1367	Orion	-
124	C.C.C Dept.	ME Dept.(New Building) ME2101	13 L 1368	Orion	-
125	C.C.C Dept.	ME Dept.(New Building)	13 L 1379	Orion	-

		ME2204 CAD CAM LAB			
126	C.C.C Dept.	New Gallery	13 L 1374	Orion	-
127	C.C.C Dept.	Guest House 2	13 L 1365	Orion	-
128	C.C.C Dept.	A. P. J. Abdul Kalam Block C	13 L 1360	Orion	-
129	C.C.C Dept.	ME Dept.(New Building) ME2201 RE LAB	13 L 1378	Orion	-
130	Civil Dept.	Consultancy Cell	VM320513A000173	Orion	-
15 KVA ON-LINE UPS LOCATION					
131	Physics	LAB	14D 1898	Orion	-
10 KVA ON-LINE UPS LOCATION					
132	Physics	Computer LAB & Office Room	14D 1859	Orion	-
133	Physics	MSc. LAB	14D 1889	Orion	-
134	Physics	Liquid Crystals LAB	14D 1893	Orion	-
135	E & I Engg.	Automation LAB	3-1PH 28E 10K02	Orion	-
136	E & I Engg.	Measurement LAB	3-1PH 28E 10K01	Orion	-
137	Mechanical	Material Characterization Laboratory	15H -9795	Orion	-
138	Exam Cell	New Exam Cell (New Gallery)	14A 1578	Orion	-
5 KVA ON-LINE UPS LOCATION					
139	Physics	B. Tech LAB	14D 1863	Orion	-
140	Health Center	Health Centre	14D 1840	Orion	-
141	Mechanical	FRP LAB	14L UTX 0031DMP	Orion	-
142	Mechanical	Faculty Room(New Building)	2K 15H 080	Orion	-
1 KVA ON-LINE UPS LOCATION					
143	C.C.C Dept.	New Type 4	2K1410219	Orion	-
144	C.C.C Dept.	Hostel 6	-----	Orion	-
145	C.C.C Dept.	New PG 300	16B254	Orion	-
146	C.C.C Dept.	Girls Hostel 2	2K14G 073	Orion	-
147	C.C.C Dept.	Class Room (Library)	2K14G 070	Orion	-
148	C.C.C Dept.	Old professor Quarter (Back of girls Hostel)	2K14G 071	Orion	-
149	C.C.C Dept.	Estate Section	2K14G 074	Orion	-
150	C.C.C Dept.	Asst. professor Quarter	16E- 207 (stand by)	Orion	-
151	C.C.C Dept.	L. P. Quarter	2K14G 079	Orion	-
152	C.C.C Dept.	Asst. P. Quarter (infront of A.P.J. Abdul Kalam)	2K4F9214	Orion	-
30 KVA ON-LINE UPS LOCATION					
153	Mechanical	Production Building	-	Orion	-
Sub Total (exclusive of taxes)					
Taxes (if any)					
Other Charges (if any)					
Grand Total					
(Amount in Words)					