

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR-788010

No: NITS/PS-404(A)/Dean SW/Kitchen Equip/17

Date: 06/03/2017



NOTICE INVITING TENDER

FOR SUPPLY AND INSTALLATION OF KITCHEN EQUIPMENT AT NIT SILCHAR

LAST DATE & TIME OF SUBMISSION : 06/04/2017 up-to 01.00PM

DATE & TIME OF OPENING : 06/04/2017 at 03.30PM



**NATIONAL INSTITUTE OF TECHNOLOGY
SILCHAR - 788 010**

Tel.No. Director: (03842) 224879

Fax: (03842) 224797

NOTICE INVITING TENDER

Sealed Tender/Quotations (two bid) are invited from reputed Suppliers / Manufacturer **FOR SUPPLY AND INSTALLATION OF KITCHEN EQUIPMENT AT NIT SILCHAR** along with Earnest Money Deposit (EMD) of **Rs.93,000/-** in the form of **Demand Draft in favour of "The Director, NIT, Silchar"**. Payable at NIT silchar. **No Interest shall be paid on EMD.**

Detail specification of the item/items is given in **(Annexure-A)**.

Tender documents can be obtained from Purchase Section, NIT Silchar or may be downloaded from our website www.nits.ac.in or <http://tenders.gov.in> .**The cost of tender document is Rs. 1,000.00** (non-refundable) to be submitted through cash or DD in favour of The Director, NIT, Silchar. Payable at NIT Silchar. The last date for submission of Tender documents will be **06.04 2017** up-to **01.00 PM** and tender will be opened on the same date at **03.30 PM** in office of the Dean SW, NIT SILCHAR

The offers without Cost of Tender & Earnest Money Deposit (EMD) shall be outright rejected. Director, NIT Silchar reserves the right to extend the date, or cancel the tender, accept or reject any/all quotations or not to purchase all or any of the items.

Quotations are to be sent/submitted in sealed covers addressed to:-

**The Purchase Officer
National Institute of Technology, Silchar
788 010 (Assam)**

REGISTRAR, NIT SILCHAR



NOTICE INVITING TENDER

Credential Criteria :

- The bidder should have provided similar nature of services to IITs/NITs/Govt. Departments/Semi Govt. Departments/PSU/Educational Institutions of National Importance etc. during last 3(three) years. **Duly certified copies are to be enclosed.**
- Quotations are to be submitted in **TWO PARTS** i.e. **(a) Technical Bid and (b) Price Bid**, in two separate properly sealed covers; and both these covers will have to be again put in to a single sealed cover. Also, the address of the firm submitting the quotation must appear distinctly on both the inner sealed covers, indicating also **TECHNICAL BID / PRICE BID** as may be applicable. The outer most cover shall be super scribed as
 - "QUOTATION FOR SUPPLY & INSTALLATION OFFOR
..... NIT SILCHAR.
 - VIDE TENDER REF NO NITS/PS-....., DATED.....DATE OF
OPENING

[The bid may be summarily rejected & returned to the bidder if the sealed envelope containing the quotation is not super scribed as above].

- **Genuine Pricing** (Both foreign & indigenous) :Vendor is to ensure that quoted price is not more than the price offered to any other customer in India to whom this particular item has been sold, particularly to IIT/Institutes and other Government Organization. Copy of the latest price list for the quoted item, applicable in India, must be enclosed with your offer.
- **No Part Delivery:** Part shipment for any items will not be allowed.
- **Any Optional item quoted by the supplier will not be entertained.**
- **Termination for default :** Default is said to have occurred -
- If the supplier fails to deliver any or all of the items/services within the time period(s) specified in the purchase order or any extension thereof granted by NIT Silchar, the Institute may terminate the contract / purchase order in whole or in part and forfeit the EMD/PBG as applicable.

TERMS & CONDITIONS:

1. The bidding agency should be reputed firm and having all necessary certificates, viz. VAT registration certificate, PAN, Registration, Sale Tax clearance Certificate, Authorized Dealership/Distributorship certificate, etc. The photocopies of all the certificates should be attached with the tender.
2. The firm should be an original manufacturer/Authorized Dealer/Supplier in the business of manufacture or supply of business for minimum 5 (five) years. The firm should submit audited financial statements for latest three financial years in support of this claim.
3. The items being quoted should be of Original Manufacturer and no non-standard item should be quoted. All detailed specifications with make & model no. of the items accompanied by proper leaflets should be clearly mentioned and attached with the offer. In case of proprietary or patented item, necessary certificates in support of the same should be attached. The bidder must submit the Compliance Statement and Deviation Statement of technical specification.

4. The firm should have average annual turnover (Indian fabricated equipment and imported equipment) of not less than Rs. 0.70 crores in the last 3 financial years. The firm should submit audited financial statements of the latest three financial years.
5. The firm should have satisfactorily manufactured and supplied equipment, as requisitioned in this tender, to IITs/NITs/Govt. Departments/Semi Govt. Departments/PSU/Educational Institutions of National Importance etc. during the last three years ending the last day of March 2016.
6. **The firm should submit 3(three) completed works costing not less than Rs. 25.00 Lacs and the performance certificate of the works completed in the last three years from the client along with their technical bid.**
7. **The rate quoted must be both in words and figures and F.O.R. / Destination National Institute of Technology, Silchar inclusive of packing, forwarding etc. Octroi, surcharge, insurance, Installation and any other charges.** Educational discount, if any should be indicated clearly. Tenderer(s) may note that the Government of India exempts this Institute from paying custom duty/excise duty on selected items. Necessary documents will be furnished if required on demand by the Tenderer(s). **Rate quoted for any other destination shall not be accepted.**
8. Assam Sales Tax must be quoted as extra in the tender, wherever applicable.
9. NIT Silchar will not provide educational concession Central Sales Tax Form'D', wherever applicable.
10. Payment shall be made only after receipt and installation of the materials/articles in good and working conditions as per specifications and after satisfactory installation and commissioning of the equipment/machinery/accessories by the department.
11. Manufacturer's/Company's name, it's trademark should be mentioned in the Tender and illustrative leaflets giving technical particulars, etc. should be attached in the tender.
12. Tenderer(s) registered with the State/Central Government must quote his registration numbers, if any, and submit a Xerox copy of registration along with the tender.
13. Guarantee/Warranty period offered for the tendered item is to be clearly specified.
14. The rates to be quoted by the agency should be valid for a period of six months after the deadline date specified in the tender.
15. The quantity against each item mentioned in the tender may vary according to the actual requirements at the time of placing Purchase Order.
16. It is not binding for the bidding agency to quote for all the items.
17. **Each bidder should clearly specify that the bidder agrees to abide by the conditions of this tender document on their printed letter head duly sealed & signed by an authorized person.**
18. **Bid Price**
 - a) The contract shall be for the full quantity as described above. Corrections, if, shall be made by crossing out, initialing dating and rewriting.
 - b) **The bidder should quote the total price for each item inclusive of packing and forwarding, all duties, levies, insurance, installation, any other charges, etc. Only taxes & (discount if any) should be mentioned separately.**
 - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
19. Each bidder shall submit only one quotation.
20. All necessary documents shall be furnished along with the bid.

21. **Validity of Tenders/Quotations:** Tenders/Quotations shall remain valid for a period not less than 6 months after the deadline date specified for submission of tender.
22. **Packing**
- a) The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall have to be taken into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.
 - b) The packing, marking and documentation within and outside the packages shall comply strictly with such special requirements as shall be provided for in the Contract including additional requirements.
23. **Evaluation of Quotations :**
- NIT Silchar will evaluate and compare the quotations determined to be substantially responsive i.e. which
- a) are properly signed
 - b) Conform to the terms and conditions, and specifications.
24. **Award of contract:**
- NIT Silchar will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- a) The bidder whose bid is accepted will be notified of the award of contract by the NIT Silchar prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
 - b) Normal commercial warranty/guarantee shall be applicable to the supplied goods.
 - c) The goods (both indigenous & imported) should be insured against theft, loss or breakage during transit till destination.
 - d) Upon delivery of goods, the supplier shall submit Suppliers Invoice, Insurance certificate, Warranty Certificate, or any other document.
25. **Acknowledgement of the Purchase Order:** The supplier shall give an acknowledgement of the Purchase Order within 15 days of the date of the Purchase Order. In case, the supplier fails to acknowledge the Purchase Order within the stipulated time, the Institute is at liberty to cancel the Purchase Order.
26. No alternations in tender forms shall be made by the bidder and if any such alteration is made, the tender is liable to be rejected.
- a) Delivery Schedule and Penalty for Delay:** Delivery of equipment should be made within 30days from the date of Purchase Order. **Penalty at the rate of 0.5% or part thereof of the order value per week, subject to a maximum of 2.5% will be imposed for delayed delivery and installation.**
27. Demurrages and penalty, if any, paid by the supplier shall not be borne by the Institute.
28. The tenders submitted shall clearly mention the name of the firm/person in whose favour the purchase order is to be placed.
29. Contact details of the person for all post sales/installation maintenance support should clearly be given with **Name & Designation, Phone No, Fax No, Mobile, E-mail and official address.**
30. National Institute of Technology Silchar is not liable for non-receipt of the tender forms in time due to wrong address/ any delivery delay of the mail service provider/ force majeure. Tender documents received after the last date and time for receiving tenders will be summarily rejected.

31. **Successful bidder shall give a performance security @5% in the form of Bank Guarantee.** The performance security shall be furnished after the order for supply is placed and before the final payment. Validity of the Performance Security shall cover the warranty period.
- The proceeds of the Performance Security shall be payable to the purchaser as compensation for any loss resulting from the suppliers failure to complete its obligations under the contract.
32. All legal disputes shall be under the jurisdiction of the Silchar Courts of Cachar District in the state of Assam.



Registrar, NIT Silchar

DECLARATION

I / We hereby declare that no case is pending with the police/ court against the proprietor/ firm/ partner or the company (Agency). Also I /We have not been suspended / blacklisted by any PSU / Government Department / Financial Institution / Court.

(Signature & seal of the contractor)

Place:

Date:

NO DEVIATION CERTIFICATE

Notwithstanding anything mentioned in our bid, we hereby accept all the terms and conditions of this tender and we do not have any deviation to this tender enquiry. We hereby undertake and confirm that we have understood the scope of work properly and shall be carried out as mentioned in this tender enquiry.

(Signature & seal of the contractor)

Place:

Date:

BIDDERS DETAILS

Name of the Contractor /Party/ Firm	:	<input type="text"/>
Name of Authorized Representative	:	<input type="text"/>
Phone Nos.	:	<input type="text"/>
Mobile Nos.	:	<input type="text"/>
Fax No.	:	<input type="text"/>
E-Mail Address	:	<input type="text"/>
Web Site Address (If Any)	:	<input type="text"/>

(Signature & seal of the contractor)

Place:

Date:

TECHNO-COMMERCIAL BID

NAME OF THE WORK : Supply and Installation of Kitchen Equipment at NIT Silchar					
TENDER NO. :					
Sl. No.	Name of item with Specification, Make & Model	QTY.	Rate per Unit in (Rs.)	Taxes in % & (Rs.)	Total Amount in (Rs.)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
				Sub Total Amount	
				Discount (if any)	
				Taxes (if any)	
				Other Charges (if any)	
				Grand Total Amount	
(AMOUNT IN WORDS)					

I/ we have gone through all the Special & General Conditions and the contractor's obligations enclosed with this tender document and agree to abide by these.

Note: In case of discrepancy in rates between figure & words the higher will be taken for evaluation of bid and lower value will be taken for award of work.

(Signature & seal of the contractor)

Place:

Date:

CHECK-LIST (TECHNICAL BID)

SUMMARY OF COMPLIANCE TO REQUIREMENT OF TENDER

Sl. No.	Description of Requirement	Yes / No / NA	Page No.
1.	Tender Cost of Rs.1000/- (Non-refundable) in the form of Demand Draft in favour of "Director, NIT Silchar" in a separate envelope		
2.	EMD of Rs.93,000/- in the form of Demand Draft in favour of "Director, NIT Silchar" in a separate envelope		
3.	Copy of Manufacturer/ Authorized Supplier Certificate		
4.	Audited financial statement for the last 3 years		
5.	Copy of the PAN card.		
6.	Copy of VAT registration certificate		
7.	Copies of previous work order of similar work with completion certificate		
8.	Declaration certificate		
9.	No Deviation certificate		
10.	Bidder's details		
11.	Technical Specification		
12.	NSIC/SSI Certificate where applicable		
13.	All the pages of tender document have been signed		
14.	Sealed envelope of price bid submitted.		
15.	Complete copy of Techno Commercial Bid submit along with the Price Bid.		

(Signature & seal of the contractor)

Place:

Date:

Annexure-A

KITCHEN ITEMS - SPECIFICATIONS			
SR.No.		ITEM / KITCHEN EQUIPMENT - DESCRIPTION	QTY.
1		<u>STOCK POT STOVE (24"X 24"X 24")</u>	22
	Top	14swg SS sheet SS 304 Grade sheet duly mounted on the base frame with SS studs. Top having cutout to rest the pan support. Top protrude 50mm towards front, 45mm down & 6mm in turn on front and lushed towards sides & rear only if no back splash is provided. All bends to be rounded & smooth.	
	Pan Support	450x450mm, cast iron removable heavy duty.	
	Burner	1 no. G-3 at 26100 kcal/Hr burner with individual pilot burner. HP & LP burners fed through separate manifolds. Each burner with individual colour coded red & black control valve and copper pigtail.	
	Framework	Box type welded framework of 40x40x 5mm thick ss angle, 304 grade ss .	
	Front	18swg SS sheet front paneling. SS 304 grade ss sheet.	
	Sides / Back	20swg SS sheet paneling. SS 304 grade ss sheet.	
	Drip Tray	SS drip trays with SS handle SS 304 grade ss sheet. shall be provided in the unit for each burner.	
	Uprights	4 nos. 38mm square 16swg thick SS pipe 304 GRADE uprights.Rear uprights 75mm away (clear distance) from the wall.	
	Bullet feet	SS adjustable bullet feet. Complete the nut and the bullet will be in ss 304 grade	
2		<u>DOUBLE BURNER STOCK POT STOVE (60"X 24"X 24")</u>	22
	Top	14swg SS sheet SS 304 Grade sheet duly mounted on the base frame with SS studs. Top having cutout to rest the pan support. Top protrude 50mm towards front, 45mm down & 6mm in turn on front and lushed towards sides & rear only if no back splash is provided. All bends to be rounded & smooth.	
	Pan Support	450x450mm, cast iron removable heavy duty.	
	Burner	2 no. G-3 at 26100 kcal/Hr burner with individual pilot burner. HP & LP burners fed through separate manifolds. Each burner with individual colour coded red & black control valve and copper pigtail.	
	Framework	Box type welded framework of 40x40x 5mm thick ss angle,304 grade ss .	
	Front	18swg SS sheet front paneling. SS 304 grade ss sheet.	
	Sides / Back	20swg SS sheet paneling. SS 304 grade ss sheet.	
	Drip Tray	SS drip trays with SS handle SS 304 grade ss sheet. shall be provided in the unit for each burner.	
	Uprights	4 nos. 38mm square 16swg thick SS pipe 304 GRADE uprights.Rear uprights 75mm away (clear distance) from the wall.	
	Bullet feet	SS adjustable bullet feet. Complete the nut and the bullet will be in ss 304 grade	

3		CHAPPATI PLATE WITH PUFFER (60"X 26"X 34")(Plate 36"X puffer 24")	13
	Top	15mm MS plate.1080mm x 420 mm with scum gutter in SS of 1200mm (L)50mm (W) 40mm (D) and SS Flue gas escape grating of1080mm (L)50mm (W) at the rear .Even spacing of 25mm all around MS plate to avoid burns .protrude 50mm towards front, 45mm down & 6mm in turn on front and flushed towards sides. All bends to be rounded & smooth.	
	Puffer Plate	CI Plate honey comb pattern on RHS 500 mm x350 mm duly embeded in a cut out in TOP	
	Burner	: 4 nos. - HP "RV" type burners at 17650 kcal/hr with individual HP pilot burner at 480 kcal/hr. Each burner with individual red & black valve and copper pigtail.	
	Framework	38x38x 5mm thick MS angle, with two coats of red oxide primer and finished with two coats of Silver paint. Rubber gasket to be inserted between SS sheet & framework for sound deadening.	
	Sides / Back	20swg SS sheet paneling.	
	Under shelf	1 no. - made of 18swg SS sheet, strengthened with 25x100x25mm (inverted "U" shape) channel or MS angle frame underneath	
	Uprights	4 nos. 38mm square 16swg thick SS pipe uprights.Rear uprights 75mm away (clear distance) from the wall.	
	Bullet feet	SS adjustable bullet feet.	
4		WORK TABLE WITH TWO UNDERSHELVES (60"X 24"X 24")	15
	Top	16swg SS 304 sheet duly mounted on the base frame with SS studs. 38 mm down & 6mm in turn in front & side only. All bends to be rounded & smooth.	
	Back splash	Rear - 150mm height, turned up 25mm at 60° towards the back & 12mm down at 90° with rounded junction for easy cleaning. Back splash to be covered with 20swg thick SS sheet SS 304 Grade	
	Framework	40x40x 5mm thick ss angle,304 grade ss . Rubber gasket to be inserted between SS sheet & SS framework for sound deadening.	
	Under shelf	2 nos. - made of 18swg SS sheet, strengthened with 25x100x25mm (inverted "U" shape) channel and supported with SS angle frame of 304 grade underneath with 50 mm dia hole under sink drain.	
	Uprights	4 nos. 38mm square 16swg thick SS pipe 304 GRADE uprights.Rear uprights 75mm away (clear distance) from the wall.	
	Bullet feet	SS adjustable bullet feet. Complete the nut and the bullet will be in ss 304 grade	
5		CLEAN DISH RACK (48"X 18"X 72")	11
	No Of Shelves	5 Nos.	
	Shelve	Each shelf shall be duly perforated in two rows and shall be constructed in 18swg SS 304 gradeShelves shall be turned down 25mm & 5mm in on all sides. All bends to be rounded & smooth sheet duly	
	Upright s	mounted on 4 Nos. 14swg thick SS angle SS 304 grade of size 40x40.	
	Consruction details	All shelves will be welded to the frame work .No nut bolt construction shall be allowed.	
	Bullet feet	SS adjustable bullet feet. Complete the nut and the bullet will be in ss 304 grade	

6		<u>PLATFORM TROLLEY (36"X 24"X 36")</u>	13
	Top	The unit shall be integral and constructed in 16swg SS sheet SS 304 Grade	
	Framework	40x40x 5mm thick ss angle,304 grade ss . Rubber gasket to be inserted between SS sheet & SS framework for sound deadening.	
	Bullet feet	SS adjustable bullet feet. Complete the nut and the bullet will be in ss 304 grade	
	Cart Handle	38mm square 16swg SS 304 Grade thick SS pipe handle.	
	Castors	Heavy duty castors of 150mm Dia , 2 nos Fixed with brake & 2 nos swivel type. Vendor to ensure that brackets of the Castors have to be in ss 304 grade, Castors will be in PU Material	
7		<u>MASALA TROLLYS (36" X24" X36") - 15 VESSELS</u>	11
	Top & Under shelf	16swg SS sheet duly mounted on the base frame with SS studs. 38 mm down & 6mm in turn in front & side only. All bends to be rounded & smooth. The unit will have coved corner and smooth rounded corners.	
	Framework	SS ANGLE WITH 38MM SS PIPE	
	Castors	Heavy duty castors of 150mm Dia , 2 nos Fixed with brake & 2 nos swivel type	
	Handle	25mm dia SS pipe.	
8		<u>POTATO PEELER - 10 KGS/ CHARGE</u>	11
	Model	CP 10	
	Brand	KITCHENWALA OR Equivalent	
	Type	ALL SS CONSTRUCTION no ms or GI hardware will be acceptable	
	Capacity	10 KG	
9		<u>ONION / POTATO BIN - (36"X 24"X 36")</u>	11
	Top	The unit shall be integral and constructed in 16swg SS sheet SS 304 Grade	
	Framework & WIRE MESS	40x40x 3mm thick ss ANGLE ,304 grade ss with wire mess of 3 mm ss rod.	
	Cart Handle	38mm square 16swg SS 304 Grade thick SS pipe handle.	
	Castors	Heavy duty castors of 150mm Dia , 2 nos Fixed with brake & 2 nos swivel type. Vendor to ensure that brackets of the Castors have to be in Sss 304 grade, Castors will be in PU Material	
10		<u>WET MASALA GRINDER (645X 560X 1640)</u>	11
	Model	CMG 7.5	
	Brand	laxmi / kitchenwala OR Equivalent	
	Type	ALL SS CONSTRUCTION	
	Capacity	10 Litres	
11		<u>PLANETARY KNEADER</u>	11
	Model	34 HI	
	Brand	laxmi / SPAR / kitchenwala OR Equivalent	

Type	38 Kg / CHARGE of finished dough 6 kg Flour dry flour OR 15 LITRES EGG BEAT MIX	
Capacity	2 hp crompton motor or equivalent	
N.B: Please quote with detailed specifications of the above items along with Catalogue.		