

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

Seventh Meeting of the Board of Governors held on 12th June 2005

The Seventh Meeting of the Board of Governors of the Institute was held on 12th June 2005 at the Conference Hall of the Institute. Following members were present-

1. Prof. Gautam Barua, Chairman, Board of Governors & Director, NIT Silchar
2. Prof. A.D. Sahasrabudhe, Dy. Director, IIT Guwahati
3. Dr. (Mrs.) Ratnabali Banerjee, Dy. Secretary, UGC, Kolkata
4. Sri Samir K. Ray Choudhury, Technologist, Howrah
5. Sri S.S. Dutt, Silchar
6. Prof. A.K. Sil, Professor of Chemistry, NIT Silchar
7. Dr. Nidul Sinha, Asst Professor, NIT Silchar
8. Dr. Fazal A. Talukdar, Registrar- Invitee

Sri Abhijit Barooah, Managing Director, Premier Cryogenics Limited, Guwahati expressed his inability to attend the meeting. Written comments from the Integrated Finance Division of the Ministry of Human Resources Development, Government of India were received on the agenda notes already circulated and the comments were placed before the Board for consideration. Following items were taken up for discussion

BOG-7/05/1

To confirm the Minute of the last meeting

Minutes of the Sixth Meeting of the Board of Governors was confirmed with the following modifications

- (a) BOG-6/05/18B: "... beyond 58 years and **upto normal superannuation age**" in place of "..... upto 60 years".
- (b) BOG-6/05/13(vii): "..... unsuccessful faculty members, deputed on QIP for PhD programmes, be given a second chance as per rule for completion of the PhD programme and they may be asked to register for PhD within one year and their progress will be evaluated after one year" instead of the earlier recording.
- (c) BOG-6/05/17: "Board discussed the prayers of the employees together with the joint representation of all employees' associations and did not agree to review its earlier decision in this matter taken in its 5th Meeting" instead of the earlier recording.
- (d) BOG-6/05/13(ii): "..... to Govt of India pay-scales will be referred to the Ministry of Human Resources Development, Government of India for examination and further guidance" instead of the earlier recorded one.

With these modifications, Board approved the Minutes of its 6th Meeting held on 6th February 2005.

BOG-7/05/2:

To receive a note on the action taken and progress made on the Minutes of the last Meeting

Board noted the actions taken on the resolutions of its 6th Meeting held on 6th February 2005.

BOG-7/05/3:

To consider admitting the undergraduates of 2005 batch to the Degree of the Bachelor of Technology of the Institute

Board perused the recommendation of the Senate for award of B.Tech. degree of the Institute to 206 (Two hundred six) students (**Annexure-I**) of 2005 batch and resolved to admit them to the Degree of Bachelor of Technology of the Institute. Board further approved the recommendation of the Senate for award of the Institute Medals to the following under-graduates of the 2005 batch-

Institute Gold Medal to Sri Vikash Kimar Bucha from Electronics & Telecommunication Engineering

Institute Silver Medal-

- (i) Ms. Laxmi Surana from Civil Engineering
- (ii) Ms. Suparna Bhattacharjee from Electrical Engineering
- (iii) Sri Ankur Nath from Computer Science & Engineering
- (iv) Sri Sudipto Purkayastha from Mechanical Engineering

BOG-7/05/4:

To consider the reservation of vacancies at Lecturer level during recruitment and redistribution of sanctioned faculty strength

Board examined the issue of vacancies to be reserved for SC/ST/OBC/PH category at the Lecturer level and decided that reservations should be based on a single roster for all the posts taken together. The Board further approved that reservations for OBC and PH categories be made only on the vacancies existing at the time of the notification of such reservation and not on the total sanctioned strength. The Board based its decision on the prevailing rules of the Govt. of India. The Board therefore approved the following reservations for the 62 posts of lecturers approved : general: 41, SC: 9, ST: 5, OBC: 6, PH: 1.

	Department	SC	ST	OBC	PH	GEN	Total
1.	Civil Engineering	2	1	0	0	7	10
2.	Elect. Engineering	1	1	1	0	7	10
3.	Mech. Engineering	1	0	2	0	7	10
4.	E.T.E.	1	1	0	0	6	8
5.	Comp. Sc. & Engg	1	0	1	0	6	8
6.	Physics	1	1	0	0	2	4
7.	Chemistry	0	1	1	0	2	4
8.	Mathematics	1	0	0	1	3	5
9.	Humanities	1	0	1	0	1	3
	Total	9	5	6	1	41	62

Board further noted that the above table should be followed as a guideline for all future recruitments at the Lecturer level while maintaining the common roster. Thus, if the selections

for lecturers for Civil Engineering are held first, it should be attempted that at least 2 of both the existing and appointed lecturers should belong to the SC category. However, if there are more eligible and deserving candidates of the SC category, they should be recommended for selection if the common roster has vacancies for SC candidates. Board also examined the cadre-strength approved by the Govt of India vis-à-vis its own approval in its 6th Meeting and decided to retain the cadre-strength approved by it in its last meeting considering the ground reality in recruiting faculty at higher level at this moment, also noting that the spirit of the recommendation of having a ratio of 1:2:4 for Professors: Assistant Professor: Lecturers, is not violated by this decision.

BOG-7/05/5: To consider adopting rules for handling Consultancy and Sponsored Research in the Institute

Board adopted the National Institute of Technology Silchar Sponsored Research and Consultancy Rules with immediate effect. The rules are given **Annexure-II**.

BOG-7/05/6: To ratify the replacement of the car for use by the Director

Board ratified the action of the Chairman in replacing the car for use of the Director.

BOG-7/05/7: To ratify the purchase of online subscription of Science@direct journals under INDEST programme

Board ratified the purchase of online subscription of Science@direct journals for the benefit of faculty, PG and PhD students.

BOG-7/05/8: To take a note on faculty participation in an International Conference in Norway

Board noted the participation of faculty in conference(s) abroad.

BOG-7/05/9: To take a note on the letter written by Sri S.M. Deb, Hon'ble Minister of State (Independent charge), Heavy Industries and Public Enterprises regarding disciplinary action against some employees and pay-cut during the strike period

Board examined in detail the request of Sri Sontosh Mohan Deb, Hon'ble Minister in regard to the dies-non period during 2001-02 and disciplinary action on four employees. Board perused the matter vis-à-vis its own decisions in its 5th and 6th Meetings. After a threadbare discussion, Board opined that the dies-non period during 2001-02 of all the employees on strike may be adjusted with leave admissible of the employees. Board further noted a written comment against this agenda item from the Integrated Finance Division of the MHRD but could not make out whether the observation is from that of Integrated Finance Division alone or that of the Ministry. Board

therefore decided to refer its recommendation to the MHRD for concurrence.

BOG-7/05/10

To take a note on the resolutions of the Fifth, Sixth (emergent) and Seventh meeting of the Building and Works Committee

Board noted the decisions of the Building and Works Committee in its Fifth meeting held on 21st February 2005, Sixth (Emergent) meeting on 29th March 2005 and Seventh meeting on 13th May 2005.

BOG-7/05/11:

To consider recommendations of the Fourth meeting of the Finance Committee to be held on 12th June 2005

Board approved the minutes of the 4th Meeting of the Finance Committee held on 12th June 2005 at NIT Silchar (**Annexure-III**). Board accepted the recommendations and granted approval to the following:

- (i) FC-4/05/3: Carry over of the unspent Plan and Non-Plan fund as on 1.4.2005 to the financial year 2005-06.
- (ii) FC-4/05/4: Approval of the Plan and Non-Plan budget for the financial year 2005-06.
- (iii) FC-4/05/5: Approval of payment of 3% DA with effect from 1.1.2005.
- (iv) FC-4/05/6: The recommendation on the anomaly in pay-fixation of faculty and officers with effect from 1.1.1996 including the condonation of excess increments except for the case where six extra increments were drawn by an incumbent, and grant of due increments in cases where they were not given, all subject to concurrence of the Ministry.
- (v) FC-4/05/7: Approval of the interest rate of 8% for the FY 2004-05, condonation of recovery of excess interest paid to employees who have already retired and been paid their dues, and corrections to the CPF accounts of all other employees where excess amounts have been credited.
- (vi) FC-4/05/8: Approval of the closure of the admission account and the transfer of the balance to the Institute Corpus Fund.

BOG-7/05/12:

To ratify the reimbursement of cost of books under book-grant scheme to faculty during the FY 2004-05

Board ratified the book-grant @ Rs. 1000.00 to each faculty for the FY 2004-05. Board further approved the book-grant at the same rate henceforth subject to budget provision.

BOG-7/05/13:

To consider and implement the pension scheme for the employees of the Institute

Board noted the comments of the Integrated Finance Division of MHRD against this item. Board further noted that most of

the NITs are having a Pension Scheme and the same is absent for the employees of the Institute. Board observed that on two previous occasions, Board of the erstwhile REC Silchar approved the introduction of the Pension Scheme but due to lack of follow-up action from the Govt of Assam, it could not be implemented. Lack of action on the part of the Govt of Assam could not be made a reason for depriving the employees of the Institute from the Pension scheme. Moreover, Board was of the opinion that there should be uniformity in service conditions and retirement benefits amongst the employees of all NITs. This needs a rethink on the part of the Govt of India for converting the CPF scheme of the Institute to the pension scheme as is prevalent in most NITs. With this observation, Board decided to refer this matter to the MHRD for a re-examination.

BOG-7/05/14

To note the status of implementation of Govt. of India projects under MODROB, R&D AND TAPTEC

Board noted the status of the implementation of Govt of India projects under MODROB, TAPTEC and R&DP.

BOG-7/05/16

Any other matter with the permission of the Chair

BOG-7/05/16A

To consider and approve the reporting classification for ACRs of non-teaching employees of the Institute

Board approved the reporting classification of non-teaching employees as follows:

Sl No	Staff	Reporting Officer	Reviewing Officer	Accepting Officer
1.	Registrar		Director	
2.	All Officers including Head of the Sections (HOS)			
	(a) Accounts, Establishment, Central Stores, Security and any other section not covered below	Registrar	Director	Director
	(b) Academic	Dean, Academic	Director	Director
	(c) Library	Chairman, Lib. Committee	Registrar	Director
	(d) Estate	Registrar	Dean, P&D	Director
	(e) Training & Placement	Faculty i/c, Placement	Dean, Students' Affairs	Director
	(f) Students' Affairs	Dean, Students' Affairs	Director	Director
	(g) SRC	Dean, SRC	Director	Director
	(h) Directors' Office	Director	Director	Director
	(i) Registrar's Office	Registrar	Director	Director
3..	Staff of the Sections (other than Officers & HOS)			
	(a) Accounts, Estate, Security, Medical, Stores, Establishment	Concerned HOS	Registrar	Director
	(b) Academic	HOS, Academic	Dean, Academic	Director
	(c) Central Library	Librarian	Chairman, Lib. Committee	Registrar
	(d) Admission	Chairman, Admission	Registrar	Director
	(e) Estate			
	(i) Engineers (other than EE, AEE)	Engineer to whom reporting directly	Estate Officer	Registrar
	(ii) Maintenance / Technical Staff			
	(iii) Office Staff	Estate Officer	Registrar	Director

	(f) Placement	Faculty i/c, Placement	Dean, Students Affairs	Director
	(g) Students' Affairs	HOS, Students Affairs	Dean, Students Affairs	Director
	(h) SRC	HOS, SRC	Dean, R&D	Director
	(j) Director's / Registrar's Office	Registrar	Director	Director
4	Staff of the Departments/ Centres			
	(a) Administrative Staff	Concerned HOD	Registrar	Director
	(b) Technical Staff	Faculty to whom reporting directly	Concerned HOD	Director
5	Staff of Hostel	Concerned Hostel Warden	Dean (SA)	Dean (SA)

BOG-7/05/16B

To consider approval of training abroad and within India of faculty and staff under Technical Education Quality Improvement Programme (TEQIP)

Board accorded its in-principle approval for training of faculty abroad and within India and staff within India. Board authorized the Director to approve all foreign travels and trainings by the faculty and to report the same to the Board

BOG-7/05/16C

To consider and approve the introduction of M.Tech. programme in Earthquake Engineering

Board approved the recommendation of the Senate for introduction of M.Tech. programme in Earthquake Engineering from the academic session commencing July 2005.

BOG-7/05/16D

To consider and approve re-allocation of UG intake in the Institute

Board approved the recommendation of the Senate for reducing the existing intake of the UG programme in Civil Engineering from 64 to 50. Board also approved the recommendation of the Senate in increasing the intake of Electronics & Telecommunication Engineering and Computer Science and Engineering from 30 each to 37 each. These reallocations would be effective from the July 2005 session keeping intact the total sanctioned intake of the UG programme to 220.

Meeting ended with a vote of thanks to the Chair.



Prof. Gautam Barua
Chairman, Board of Governors
& Director, NIT Silchar