

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

Minutes of the Twenty First Meeting of the Board of Governors held on 15th June 2009 at 4:30 PM at Silchar

Twenty First meeting of the Board of Governors of the Institute was held on 15th June 2009 at Silchar. Following members were present-

1. Prof. Gautam Barua, Chairman, Board of Governors
2. Prof. P.K. Bose, Director, NIT Silchar
3. Dr. P.K. Goswami, Director of Technical Education, Assam
4. Prof. Sunanda Dhar, Professor & Head, Electronic Sciences, Calcutta University
5. Dr. (Mrs.) Basana Choudhury, Asst Prof & Head, Physics, NIT Silchar
6. Prof. Fazal A. Talukdar, Registrar & Secretary

There was a lack of quorum at the beginning of the meeting. Chairman adjourned the meeting for half an hour to enable other members to join. At the expiry of half an hour, still there was a lack of quorum. As there were certain pressing issues to be considered (like admitting graduates to BTech/MTech degrees, approval of Annual Accounts for 2008-09), Chairman ordered the meeting to continue and considered the members present to form a quorum.

Mrs. Uma Bhattacharjee, Professor & Head of the CST Dept of BESU and Sri H.M. Cairae, IAS, Principal Secretary to the Govt of Assam, Higher Education Dept, Assam expressed their inability to attend the meeting and sought leave of absence. Board granted them leave of absence.

Following agenda items were taken up.

BOG-21/09/1: To confirm the minutes of the 20th Meeting of the Board

Minutes of the 20th meeting of the Board held on 21 February 2009 were confirmed.

BOG-21/09/2: To receive a note on the action taken and progress made on the minutes of the last meeting of the Board

Secretary apprised the Board about the actions taken on the resolutions of its last meeting. While noting the actions taken, Board considered the guidelines of the UGC regarding counting of past services to be considered for placement under Career Advancement Scheme (CAS) and approved the recommendation of Selection Committee(s) for placement of the following lecturers in Lecturer (Senior Scale), the interview for which took place in June 2008, subject their fulfilling the criteria prescribed in the UGC guidelines-

- (i) Dr. Ayon Bhattacharjee, Lecturer in Physics
- (ii) Sri Tanmoy Malakar, Lecturer in Elec Engg
- (iii) Sri S.K. Pattanayak, Lecturer in Mechanical Engg
- (iv) Sri S.K. Gupta, Lecturer in ECE

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The date of effect of their placement to Lecturer (Senior Scale) would be the same date as the date of effect of other faculty in the same selection committees. Board further advised the Institute to form a Committee to decide the extent of past services to be considered in future for placement into higher grades under CAS.

BOG-21/09/3: To consider admitting the Undergraduates/Post-Graduates of 2009 batch to the Degree of the Bachelor/Master of Technology of the Institute

Board perused the recommendation of the Senate for award of B.Tech. degree of the Institute to 195 (one hundred ninety five) students (**Annexure-I**) and M.Tech. degree to 29 (twenty nine) students (**Annexure-II**) and resolved to admit them to the Degree of Bachelor of Technology and Master of Technology respectively of the Institute. Board further approved the recommendation of the Senate for award of the Institute Gold Medal to Sri Mr. Sandeep Chanda from Electronics & Telecommunication Engineering and Institute Silver Medals to (i) Ms. Jyoti Choubey from Civil Engineering, (ii) Mr. Krishna Kumar from Electrical Engineering, (iii) Ms. Asha Medhi from Computer Science & Engineering and (iv) Mr. Subashish Sharma Thakur from Mechanical Engineering

BOG-21/09/4: To take a note on appointment of new Deans and Associate Deans

Board took a note of the appointment of new Deans and Associate Deans.

BOG-21/09/5: To consider recommendations of the Thirteenth Meeting of the Finance Committee to be held on 15th June 2009

Board approved the minutes of the 13th Meeting of the Finance Committee held on 15th June 2009 at NIT Silchar (**Annexure-III**). Board accepted the recommendations and granted approval to the following-

- (i) **FC-13/09/3:** approved the carry over of unspent Non-Plan, Plan (OSC- recurring and non-recurring) funds from the FY 2008-09 to 2009-10
- (ii) **FC-13/09/4:** approved the Plan (including Plan-OSC) and Non-Plan Budget Estimates for 2009-10
- (iii) **FC-13/09/5:** approved the Annual Accounts for the FY 2008-09 and advised the Institute to submit the Accounts forthwith to the Principal AG (Audit), Assam for timely completion of audit on the accounts of the Institute.
- (iv) **FC-13/09/7:** approved the enhancement of honorarium to Vehicle Supervisor and Electrician and approved

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discontinuation of honorarium to Security Supervisors and special pay to Pharmacist

- (v) **FC-13/09/8:** approved the enhancement of Warden's Allowance to Rs. 1000.00 pm and Assistant Warden's Allowance to Rs. 750.00 pm
- (vi) **FC-13/09/9:** approved the grant of telephone reimbursement to faculty involved in work-related activities
- (vii) **FC-13/09/10:** approved the revised fund requirement for procurement of furniture for ECE/CSE building at an estimated cost of Rs. 250.00 lakhs
- (viii) **FC-13/09/11:** approved the procurement of hostel furniture and cooking accessories at an estimated cost of Rs. 60.00 lakhs.
- (ix) **FC-13/09/12:** approved the reimbursement of mobile bills against pre-paid phone category

BOG-21/09/6: To consider the confirmation of faculty members/officer(s), who completed the probationary period

Board confirmed the services of the following faculty and officers.

| | Designation | Department | Date of joining |
|------------------------|--------------|-------------|-----------------|
| 1. Dr. Mousumi Sen | Lecturer | Mathematics | 2 June 06 |
| 2. Mr. Pallab Das | Lecturer | Civil Engg | 4 Nov 06 |
| 3. Ms. Brinda Shome | Lecturer | ECE | 29 June 07 |
| 4. Dr. Ashim K Das | Lecturer | HSS | 29 June 07 |
| 5. Dr. Ganti Ramesh | Lecturer | Mathematics | 9 Jul 07 |
| 6. Mr. Marchang Jims | Lecturer | CSE | 17 Jul 07 |
| 7. Mr. K. Mukherjee | Lecturer | Mech | 20 Jul 07 |
| 8. Dr. Ruma Rano | Lecturer | Chemistry | 23 July 07 |
| 9. Mr. S.K. Srivastava | Dy Registrar | Accounts | 14 August 07 |
| 10. Dr. U. Kumar | Asst Prof | Civil Engg | 27 Sept 07 |
| 11. Mr. P.C. Roy | Lecturer | Mech Engg | 3 Dec 07 |

Board resolved that, in future, all confirmation in services may be made by the Director after completion of the probationary period by the employees and on receipt of satisfactory verification of antecedents from appropriate authority. Such confirmations should be placed before the Board subsequently.

BOG-21/09/7: To take a note on the appointment of a new Head of the Department of ECE

Board noted the appointment of new Head, Department of ECE.

BOG-21/09/8: To consider extending the term of engagement of Sri R.P. Kakoti, Advocate as Institute Retainer in the Hon'ble Gauhati High Court with effect from 1st July 2009

Board approved the engagement of Sri R.P. Kakoti for a further period of 3 months with effect from 1 July 2009. Institute has been advised to put up a proposal for engagement of a new set of lawyers in the Hon'ble Court in its next meeting.

BOG-21/09/9: To take a note on the resignation of faculty during the last two years

Board noted the resignation of faculty during the past two years. Board was also apprised about the acceptance of technical resignation of Dr. Rajib Kumar Bhattacharyya, Assistant Professor of Civil Engg who has been absorbed in IIT Guwahati as Assistant Professor.

BOG-21/09/10: To take a note on the First Statutes of the National Institutes of Technology framed by the Government of India

Board noted the First Statutes under the Sub-Section (1) of Section 26 of the National Institutes of Technology Act 2007 (Act 29 of 2007) issued by the Ministry of Human Resources Development, Government of India and notified in the Gazette of India Extraordinary, Part-II, Section-3, Sub-Section-(i) in the issue dated 23 April 2009.

BOG-21/09/11: To consider the nominees of the Board on the Finance Committee and Building & Works Committee

Board nominated Dr. P.K. Goswami, Director of Technical Education, Assam and Dr. (Mrs.) Basana Choudhury, Asst Prof and Head as its nominees on the Finance Committee.

Board nominated the Head of the Department of Civil Engineering of the Institute as its nominee on the Building & Works Committee.

BOG-21/09/12: To take a note on the sanction of faculty posts by the Government of India

Board noted the sanction of 16 new faculty posts and its distribution.

BOG-21/09/13: To take a note on the renewal of contract of engineers in the Estate Engineering Section

Board noted the extension of services of Contractual Engineers in the Estate Engineering Section of the Institute.

BOG-21/09/14: To ratify the action of the Chairman in approving the signing of cheques by dual signatories

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Board ratified the action of the Chairman.

BOG-21/09/15: To take a note on the judgment of the Hon'ble Gauhati High Court in WP(C) 5967/2007 (Dilip Dutta vs. NIT Silchar & ors.)

Board noted the judgment in the WP and the proposed actions to be taken by the Institute.

BOG-21/09/16: To take a note on the Court Cases filed against the Institute

Board noted the Court Cases filed against the Institute.

BOG-21/09/17: Any other items with the permission of the Chair

BOG-21/09/17A To consider the proposal of the Institution of Engineers (India), Silchar Local Section for institution of a Gold Medal for the best engineering graduate of the Institute

Board examined the proposal as put up before it. After careful consideration, Board resolved to accept the offer of the Institution of Engineers (India) for award of '**Kalikrishna-Mrinalini Krori Gold Medal**' to the best engineering graduate subject to the condition that either the Institution of Engineers (India) will deposit the money with the Institute in an Endowment Fund for the award or they have to enter into a Memorandum of Understanding with the Institute for the same. Pending the aforesaid action and considering the time constraint at present, Board approved the presentation of the medal during the 7th convocation. Board did not agree with the proposal for awarding this Gold Medal to Institute Gold Medalist and advised the Institute to work out comprehensive modalities for awarding the medal to the best engineering graduate. For the current year, Board advised the Institute to obtain opinion of Deans for selecting the best engineering graduate.

BOG-21/09/17B To receive a note on the minutes of the 19th Meeting of the Buildings & Works Committee and recommendations thereof

Board noted the recommendations of the 19th meeting of the Building and Works Committee. Board observed that the BWC is the competent authority to examine bids, their rates, and to decide on awarding works after observing formalities. Board, however, noted the justifications advanced for revising the administrative approval for construction of Hostel No-8 and resolved to accord revised estimate for construction of Hostel No-8 at an estimated cost of Rs. 4200.00 lakhs. The Board noted that besides a 500 seater hostel, the contract envisages other facilities such as diesel generators for back up power for the entire hostel complex, installation of transformers for hostels' power supply, drainage system, site development,



approach road, hostel 8 boundary wall, LAN connections in hostel 8, cycle stands, entire kitchen equipment of the hostel, etc. The Board also accorded administrative approval for expansion of Structural Engineering Laboratory at an estimated cost of Rs. 39.00 lakhs.

BOG-21/09/17C Board accepted the resignation tendered by Prof. Fazal A. Talukdar, Professor of ECE from the post of Registrar. The Board acknowledged the contributions of Prof. Talukdar and thanked him for carrying out the duties of the Registrar over and above his other responsibilities. Board accepted the proposal of the Director for appointment of Dr. B.K. Roy, Asst Prof of Elect Engg to hold additional charge as Registrar till a new Registrar is appointed.

Meeting ended with a vote of thanks to the Chair.

Prof. Gautam Barua
Chairman, Board of Governors

Prof. Fazal A. Talukdar
Registrar & Secretary