

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR

Minutes of the Twentieth Meeting of the Board of Governors held at Kolkata-700106 on 21st February 2009 at 11:00 AM

Twentieth Meeting of the Board of Governors of the Institute was held on 21st February 2009 at the Conference Room, IIT Kharagpur Extension Centre, HC-7, Sector-III (Near Water Tank No-14), Salt Lake, Kolkata-700106. Following members were present-

1. Prof. Gautam Barua, Director, IIT Guwahati- Chairman
2. Prof. P.K. Bose, Director
3. Dr. P.K. Goswami, Director of Technical Education, Assam, Guwahati
4. Sri J.P. Aggarwal, Deputy Secretary, IFD, M/o Human Resources Development, Government of India, New Delhi
5. Prof. Sunanda Dhar, Head, Dept of Electronic Sciences, Calcutta University
6. Prof. Uma Bhattacharjee, Head, Dept of Computer Science & Engineering, BESU, Sibpur Howrah
7. Dr. K.M. Pandey, Professor & Head, Dept of Mechanical Engg, NIT Silchar
8. Dr. (Mrs.) Basana Choudhury, Asst Professor & Head, Dept of Physics, NIT Silchar
9. Prof. Fazal A. Talukdar, Registrar & Secretary

At the outset, Director welcomed all the members of the reconstituted Board of Governors under Clause-11 of the NIT Act 2007. Board placed it on record its deep appreciation to the members of the outgoing Board. Observations of the Technical Section-III, MHRD (received over email) on the agenda items were placed before the Board and Board considered the same while discussing the relevant items. Following agenda items were taken up for consideration-

BOG-20/09/1: To confirm the minutes of the 19th Meeting of the Board

Minutes of the Nineteenth Meeting of the Board of Governors held on 22nd September 2008 at Silchar were confirmed.

BOG-20/09/2: To receive a note on the action taken and progress made on the minutes of the last meeting of the Board

Board was apprised about the actions taken on the resolutions of its last meeting held on 22nd September 2008. While taking a note on the actions taken against the item no. BOG-19/08/12A(iii), Board approved the action of the Director in enhancing the honorarium for evaluation of PhD theses to US Dollar 250.00 per thesis. Further, while noting the action taken under item no. BOG-19/08/7(B), Board deferred its decision till the next meeting and suggested to place the UGC guide lines in this regard.

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BOG-20/09/3: To take a note on the Audit Report on the accounts of the Institute received from Principal Accountant General (Audit), Assam for the year 2006-07

Board took a note of the Audit Report on the accounts of the Institute for 2007-08. Specifically, Board considered the observations of the Principal AG (Audit), Assam regarding absence of internal audit and advised the Director to put in place appropriate mechanism immediately so that internal audit is carried out on a regular basis.

BOG-20/09/4: To take a note on the recruitment of Registrar

Board noted the status of the recruitment of Registrar. Board also noted the observations of MHRD on the item. Board advised the Institute to re-advertise the post and amendments, if any, on the RR may be included as and when it is received from MHRD.

BOG-20/09/5: To consider and approve the recommendations of the Senate for opening of the new UG/PG programmes from the academic session 2009-10

Board examined the recommendations of the Senate regarding opening of new programmes at UG/PG level. Board also noted the observations of MHRD on the item. Board further observed that the entire reservation for OBC has been implemented from the academic session 2008-09. Board also noted the current faculty position of the Institute. After careful considerations of the issues involved, Board approved the following-

- (i) Introduction of B.Tech. in Electronics & Instrumentation under the Department of Electrical Engineering with an intake of 30 students from academic session 2009-10. Board approved the introduction of B.Tech. in Chemical Engineering and Production Engineering in principle but deferred its introduction till improvement of faculty position.
- (ii) Introduction of MTech in (i) Transportation Engineering and (ii) Geotechnical Engineering under Civil Engineering dept with an intake of 10 students each from 2009-10
- (iii) Introduction of MTech in Control & Industrial Engineering under Electrical Engineering Dept with an intake of 10 students

Board further noted the recommendations of the Senate for opening of MSc programmes in Applied Physics and Mathematics and Computation. Board also noted the precarious position of faculty in Physics and Mathematics and advised the Institute to approach MHRD for creation of additional posts. Board further advised the Institute to hasten up process of recruitment of faculty against vacant posts in these two departments. Board

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accorded in-principle approval for introduction of MSc in Applied Physics and MSc in Mathematics and Computation. However, such programmes should be started only when faculty positions improve.

Board observed that the institute is not in a position to start a course on MBA immediately. It may be taken up in future.

Board also approved the Regulation for conduct of PG programmes in Science/Humanities/Management as recommended by the Senate.

BOG-20/09/6: To consider the appeal of Mrs. Meera Barbhuiya wife of late Abdul Quddus Barbhuiya, ex-Library Assistant (dismissed) regarding release of Institute's share of CPF contribution

Board examined the prayer of Mrs. Meera Barbhuiya, wife of Late Abdul Quddus Barbhuiya, ex-Library Assistant and noted the economic conditions of Mrs. Barbhuiya and the hardship she has been facing as a result of deduction of Institute's share from her late husband's CPF accumulation. After careful consideration and on humanitarian ground, Board decided to review its earlier decision taken in its 6th meeting held on 6th February 2005. Board resolved to exercise its power under Section-36(A)(i) of CPF Rules and approved the release of 2/3 of Institute's contribution together with interest on the CPF accumulation of her late husband.

BOG-20/09/7: To take a note on the dismissal of the SLP filed in the Hon'ble Supreme Court of India against the verdict of WP365/2002 of the Hon'ble Gauhati High Court

Board noted the dismissal of the SLP filed in the Hon'ble Supreme Court of India against the verdict of WP365/2002 of the Hon'ble Gauhati High Court. Board advised the Institute to dispose the issue in the light of the judgment of Hon'ble Courts.

BOG-20/09/8: To receive a note on the minutes of the 17th and 18th Meeting of the Buildings & Works Committee and recommendations thereof

Board noted the decisions of the 17th and 18th meetings Building & Works Committee. Board noted the recommendations of the BWC for according administrative approval (AA)/ revised AA. After careful considerations, Board resolved as follows-

- (i) Board requested BWC to examine the deviations in detail with proper justifications and place its recommendation with justifications before the Board for according revised AA for the work 'Construction of Institute Gate and Improvement of Internal Roads'.

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- (ii) Accorded Revised AA of the proposed hostel no-8 at an estimated cost of Rs. 2900 Lakhs (indexed cost)
- (iii) Accorded AA for expansion of Hydraulics Laboratory at an estimated cost of Rs. 50, 20,587.00
- (iv) Noted the administrative approval accorded for water supply distribution network of the campus.
- (v) Board observed that in view of introduction of new UG/PG courses, constructions of new buildings are necessary. Accordingly, the Board accorded its AA for an estimated cost of Rs. 5.00 cores.
- (vi) Accorded in-principle approval for a Sports Complex in the Institute. Institute has been advised to incorporate the item in its Plan budget and work out the estimates of probable cost of the work and then approach the Board for AA.

BOG-20/09/9: To consider enhancing the reimbursement of telephone expenses to certain officials etc

Board approved the enhancement of telephone reimbursement to of Deans and Registrar from the current level of Rs. 500.00/month to Rs. 750.00/month. The revision would take effect from the date of this meeting of the Board. Board further resolved to extend telephone reimbursement to Heads of the Department upto a limit of Rs. 500.00/month and the same would also be made effective from the date of meeting of the Board. Board further advised to place the matter of reimbursement of telephone expenses on actual basis subject to a maximum level of Rs.500/- to all those faculties engaged for non-academic developmental activities of the institution in the next meeting.

Items for ratification:

BOG-20/09/10: To ratify the action of the Director for implementation of the revised pay-scales to non-teaching employees based on the recommendation of the Sixth Central Pay Commission

Board noted the action of the Director in implementing the revised pay-scales to non-teaching employees based on the recommendation of the Sixth Central Pay Commission. Board further resolved that all allowances which form an intrinsic part of pay package of an employee should be extended to employees of the Institute. Regarding other allowances, Board advised the Institute to wait for guidelines from the Ministry. Board further approved the revised retirement benefits to the employees of the Institute as notified by the Central Government based on the recommendation of the 6th Central Pay Commission. Board also approved the revised TA and LTC Rules of the Central Government for its own employees.

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BOG-20/09/11: To ratify the action of the Director in enhancing the book-grant to faculty from Rs. 1000.00 to Rs. 3000.00 per year

Board noted the action of the Director in enhancing the book-grant to faculty from Rs. 1000.00 to Rs. 3000.00 per annum.

BOG-20/09/12: To ratify the action of the Chairman in approving the recommendation of the Screening Committee constituted to examine the suitability of Group-C and D employees beyond 58 years of age

Board ratified the action of the Chairman in approving the recommendation of the Screening Committee regarding continuation of few Group-C and D employees beyond 58 years and upto the age of normal superannuation.

BOG-20/09/13: To ratify the action of the Chairman in approving the foreign visit of the Director in December 2008 and to approve the proposed study tour of Director to USA/Finland in March 2009 under TEQIP scheme

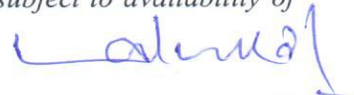
- (i) Chairman informed the Board that only the leave of absence of Prof. Bose was approved by him to undertake the journey to USA.
- (ii) Board was apprised about the proposed study tour of Directors of NITs to USA/Finland to be arranged by MHRD under TEQIP. Board advised the Director to obtain the approval of the Chairman once the date and time of the proposed study tour is finalized.

BOG-20/09/14: Any other matter with the permission of the Chair

BOG-20/09/14A: To consider making amendment to the guidelines for financial assistance for attending conferences in India/abroad by faculty

Board approved the amendment to the guidelines of the Conference Rules of the Institute. Clauses-1 and 2 of the guidelines stand amended as follows-

1. A faculty member shall be permitted to attend a National Conference/Seminar or International Conference/Seminar held in India either for **oral/poster** presentation or for chairing a session once in a financial year with full financial support subject to availability of fund. Depending upon the availability of fund, reimbursement in part or full may be extended for more than one participation.
2. A faculty member shall be permitted to attend an International Conference abroad either for **oral/poster** presentation or for chairing a session once in three financial years with financial support as approved in 5th BOG meeting subject to availability of fund.


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BOG-20/09/14B: To take note on the release of interim arrear to faculty

Board noted the release of interim arrear to faculty.

BOG-20/09/14C: To consider granting leave due and admissible to Dr. Dilip Dutta to undertake a research programme in Portugal

Board approved the participation of Dr. Dilip Dutta, Lecturer (SS) in Mechanical Engg for collaborative research in Portugal without any financial involvement. Institute may approve leave due/vacation for three months with effect from 15th May 2009.

BOG-20/09/14D: To consider the prayer of Sri S.H. Laskar for grant leave to complete the PhD programme at Aligarh Muslim University (AMU) for two years

Board noted the action of the Institute in granting him HPL/EL admissible in his credit and approved extra-ordinary leave to Sri S.H. Laskar, Lecturer (SG) for remaining period of his residence requirement (2-years) at AMU to complete his PhD course work. Total period of leave due and admissible and extra-ordinary leave should not exceed more than two years.

BOG-20/09/14E: To consider granting permission for executing a bond with Ministry of Social Justice & Empowerment and Ministry of Tribal Affairs for release of scholarships under Central Sector Scholarships for Top Class Education to SC/ST students

Board approved the execution of a bond with Ministry of Social Justice and Empowerment and Ministry of Tribal Affairs for release of scholarship to SC/ST students under Central Sector Scholarships for Top Class Education for SC/ST students. Board authorized the Registrar/Director to execute the bond on behalf of the Institute.

BOG-20/09/14F: To consider (i) enhancing the Initial Mess Advance for hostels from the existing Rs. 1500.00 to Rs. Rs. 5000.00 and (ii) to introduce a one-time refundable Caution Money for Hostels @ Rs. 5000.00

(i) Board approved the enhancement of Initial Mess Advance (IMA) to Rs. 5000.00. The enhanced IMA would be applicable to all new students taking admission from the next academic session (2009-10). All existing students would be required to deposit the balance IMA of Rs. 3500.00 before the registration for next semester.

(ii) Board approved the introduction of refundable Hostel Caution Money of Rs. 5000.00 for all new students taking admission from the next academic session (2009-10).

BOG-20/09/14G: The issue of payment of HRA to faculty who vacated their allotted accommodation was raised before the Board. Board

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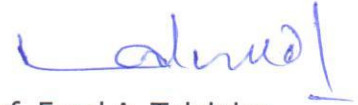
noted the shortage of accommodation facility for faculty. Board authorized the Director to dispose of the matter internally

BOG-20/09/14H: Board resolved to enhance the honorarium/sitting fee to Rs. 2000.00 from the current Rs. 1500.00 to the external members of the Board, Senate, Finance Committee, Building & Works Committee and such other committees formed from time to time. If two meetings are held on the same day, then the honorarium will be restricted to Rs. 3500.00 if the same member attends both the meeting (no daily allowance should be admissible in such cases). The enhancement is effective from the date of the present meeting of the Board.

Meeting ended with a vote of thanks to the Chair.



Prof. Gautam Barua
Chairman, Board of Governors



Prof. Fazal A. Talukdar
Registrar & Ex-Officio Secretary