

NATIONAL INSTITUTE OF TECHNOLOGY SILCHAR
Minutes of the Seventeenth Meeting of the Board of Governors held on
2nd April 2008 at Silchar

Seventeenth Meeting of the Board of Governors was held on 2nd April 2008 at the Conference Hall of the Institute. Following members were present-

1. Prof. Gautam Barua, Chairman, Board of Governors
2. Sri Abhijit Barooah, Managing Director, Premier Cryogenics Limited, Guwahati
3. Sri B.K. Ray, Asst Financial Adviser, IFD, Dept of Higher Education, MHRD, New Delhi
4. Prof. D.N. Bhattacharjee, Professor of Civil Engg, NIT Silchar
5. Dr. S. Baishya, Asst Professor, ETE, NIT Silchar
6. Sri S.S. Dutt, Silchar
7. Prof. P.K. Banik, Director & Secretary

Sri Alok Kumar, IAS, Commissioner & Secretary, Higher & Technical Education, Assam conveyed his inability to attend the meeting. Following agenda items were taken up for discussion.

BOG-17/08/1 To confirm the minutes of the 16th meeting of the Board held on 28th December 2007 at New Delhi

Minutes of the 16th Meeting of the Board held on 28th December 2007 were confirmed.

BOG-17/08/2 To receive a note on the actions taken on the resolutions of the 16th Meeting of the Board

Board was apprised about the actions taken on the resolutions of its 16th Meeting held on 28th December 2007. Board took a note of the same.

BOG-17/08/3 To consider the creation of additional faculty posts to cater increase in intake at UG level from the academic year 2008-09

Board examined the agenda item as put up before it and after a threadbare discussion, resolved that additional faculty recruitment should be undertaken to cater the need of additional student intake from the next academic year 2008-09 on the basis of approved teacher to student ratio notified by MHRD from time to time. Board further resolved that recruitment of faculty should be carried out at least six month ahead of the commencement of new programme of study/with enhanced intake.



BOG-17/08/4 To take a note on the accreditation of the UG programmes of the Institute by National Board of Accreditation of AICTE

Board noted the report of the Expert Committee and advised the Institute to place an action taken report on the observations of the Committee in its next meeting.

BOG-17/08/5 To consider the approval for opening of MTech programme in CAD/CAM by Mechanical Engineering Dept from the academic session 2008-09

Board perused the recommendation of the Senate and felt that the nomenclature of the proposed programme should be MTech in Design and Manufacturing instead of CAD/CAM. Board approved the introduction of MTech programme in Design and Manufacturing from the academic session 2008-09 with an intake of 18 students (10 for full time regular general, 2 for SC, 1 for ST and 5 for part-time).

BOG-17/08/6 To consider the confirmation of faculty members, who completed the probationary period

Board approved the confirmation of the following faculty/officer joined during the years 2006 and 2007 and completed the probationary periods subject to receipt of satisfactory verification of antecedents from appropriate authority.

	Designation	Department	Date of joining
1. Dr. Sushanta Dutta	Lecturer	Mech Engg	1.04.2006
2. Dr. B.K. Roy	Asst Prof	Elect Engg	1.12.2006
3. Dr. Fazal A. Talukdar	Professor	ETE	10.01.2007
4. D. T. Shrimphei Dutta	Lady MO	Dispensary	2.01.2007

BOG-17/08/7 To take a note on the new Associate Deans

Board noted the nominations of new Associate Deans

BOG-17/08/8 To take a note on the new Heads of the Department of Electrical Engineering and Mechanical Engineering

Board noted the nominations of new Heads of the Department.

BOG-17/08/9 To receive a note on the minutes of the 15th Meeting of the Buildings & Works Committee and recommendations thereof



Board noted the recommendation of the Fifteenth meeting of the Building and Works Committee (BWC) held on 20 February 2007.

Board noted the recommendation of the BWC in respect of extension of Administrative Building and the deviation in BOQ/additional requirements of items and accorded its revised administrative approval for work at Rs. 73.00 lakhs.

Board was further explained about the additional cost involvement of Boys' Hostel No-7 due to uneven terrain on which the construction work started as well as deviation in BOQ/BOM. Board, after examining all these issues, decided to accord its revised administrative approval for the work at Rs. 1000.00 lakhs.

BOG-17/08/10 To receive a note on the recommendations of the 11th Meeting of the Finance Committee

Board approved the minutes of the 11th Meeting of the Finance Committee held on 2nd April 2008 at Silchar (**Annexure-I**). Board accepted the recommendations and granted approval to the following-

FC-11/08/4: approved the proposal for creation of additional faculty posts due to increase in intake.

FC-11/08/5: approved the National Institute of Technology, Silchar Joining Time TA Rules

FC-11/08/6: approved the recommendation in respect of waiver of notice period

FC-11/08/7: approved the outsourcing of cleanliness/ sweeping of new academic/ hostel buildings

FC-11/08/9A; approved the payment of DA @ 6% w.e.f. 1.1.2008 to the employees of the Institute

FC-11/08/9B: approved the procurement of furniture, networking, servers, PCs, UPS, telephony etc at an estimated cost of Rs. 880.00 lakhs

BOG-17/08/11 To ratify the action of the Chairman in approving the appeal to be preferred in the Hon'ble Supreme Court of India in WA Nos. 269, 270, 355 and 356 of 2004 of Hon'ble Gauhati High Court

Board ratified the action of the Chairman.

BOG-17/08/12 To receive a note on the court case filed by Sri Dilip Datta, Lecturer (SS) in Hon'ble Gauhati High Court

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and other cases filed against the Institute by employees during 2007

Board noted the court cases filed against the institute and the actions taken on them.

BOG-17/08/13

To consider the modalities for bifurcation of the Department of Electronics & Telecommunication into Electronics & Communication Engg Dept and Computer Science & Engg Dept

Board approved the bifurcation of the existing Department of Electronics & Telecommunication into Department of Electronics & Communication Engineering (ECE) and Department of Computer Science & Engineering (CSE) and approved the modalities of the bifurcation as follows-

- (i) Existing Department of Electronics & Telecommunication Engineering (ETE) will be bifurcated into (i) Department of Electronics & Communication Engineering (ECE) and (ii) Department of Computer Science & Engineering (CSE). Bifurcation will be formally effective from the date the Departments will occupy the new building/next semester.
- (ii) All teachers recruited against substantive posts in Electronics & Telecommunication Engineering under the present ETE Dept will stand placed in the ECE Department.
- (iii) All teachers recruited against substantive posts in Computer Science & Engineering under the present ETE Dept will stand placed in the CSE Department.
- (iv) All laboratories (including equipments/machineries etc) connected with Electronics & Telecommunication Engg courses will stand transferred to the ECE Dept. Similarly, all laboratories connected with Computer Science & Engineering courses will stand transferred to the CSE Dept.
- (v) All employees attached to laboratories of the present department will stand placed in the respective laboratories of the new entities. Adequate technical staff should be provided to both the departments.
- (vi) Separate secretarial/clerical and Group-D staff will be provided.

Law

BOG-17/08/14 To consider the proposal for evaluation of faculty performance including writing of ACRs

Board approved the proposal for dispensing with the practice of writing ACRs for faculty with immediate effect. Henceforth, every faculty members will be required to submit a Self-Appraisal Report (SAR) at the end of every academic year (July to June) in the prescribed proforma. The SAR should be submitted to the Director by 31st July of every year. For the period from 1.4.2007 to 30.06.2008 (15 months), one consolidated SAR would be required to be filled by the faculty.

BOG-17/08/15 Any other item with the permission of the Chair

BOG-17/08/15A: To consider and approve the introduction of a 5-day week

Board approved the introduction of 5-day week from the calendar year 2009. Institute has been advised to work out modalities for the switch-over.

BOG-17/08/15B: To consider the matter of establishing a Kendriya Vidyalaya in the campus

Board agreed with the proposal for establishment of a Kendriya Vidyalaya in the campus and advised the Institute to find out land/building for the purpose. Other formalities in connection with the setting-up of the Kendriya Vidyalaya may be taken up accordingly.

BOG-17/08/15B: To consider granting leave due and admissible to Dr. Dilip Dutta to undertake a research programme in Portugal

Board approved the participation of Dr. Dilip Dutta, Lecturer (SS) in Mechanical Engg for collaborative research in Portugal without any financial involvement. Institute may approve leave due/vacation for three months with effect from 1st May 2008.

Meeting ended with a vote of thanks to the Chair.



Prof. Gautam Barua
Chairman, Board of Governors



Prof. P.K. Banik
Director & Secretary